

## **Administrator Report – for April 22, 2008**

**Opportunities: Crime Prevention Action Fund** – Last spring we received information about this fund, and there wasn't sufficient time to follow up, so Council request that I find out more and consider it this spring. The program has been altered and no longer funds smaller projects (such as recreation programs/community gardens) that will reduce risk factors and improve protective factors in the lives of those who are experiencing problems which might lead to criminal behavior. Funding now is going to larger proven programs.

**Community Recreation Support Programs** – A contribution of up to \$500 can be awarded to support communities that encourage active living and increase physical activity of their citizens, develop projects that will increase the awareness and provide education on the importance of active living, and develop new or expand projects with the intent of raising physical activity levels. Need to complete application forms, a description of the project and an indication who it will increase activity levels in the region.

[www.gov.pe.ca/go/crsp](http://www.gov.pe.ca/go/crsp)

**Watershed Group** – After the discussions regarding the importance of water in the recent PB/Council meeting, I thought it might be valuable to make contacts with the local watershed group –which is Trout Unlimited Canada PEI Chapter, Roland MacKinnon - 892-0765 or 368-7171 ext 107

[prmackinnon@hotmail.com](mailto:prmackinnon@hotmail.com)

**Follow up: Well at Community Park** – I began to draft the required letter to the Infrastructure Management Committee asking for an amendment to the original application; however they also need quotations on drilling the well, and a the new site so the federal environment people can review the file – so we may want to wait until we know if a well is needed.

**Newsletter** – was prepared prior to the annual meeting and Councillor Ling and resident Pauline Smith drove it throughout the community, with the assistance of Allan Booth and Joannie MacKinnon.

**Applications** –Since the February meeting I have completed applications for the provincial and federal summer job programs, and for the Celebrate Canada funding. I also applied for the GST rebate for the second half of 2007. Councillor Pryor and I also completed a draft application for the Special Planning Area project for infrastructure funding. I will continue to work on a Terms of Reference for that project.

**Reports** – I completed the annual reports (financial and summary of planning) required by the Department of Community, Cultural Affairs and Labour, as well as the monthly building reports for CMHC, Statistics Canada and the province, and paid the remittances to the Receiver General to the end of March, 2008.

**Meetings** -Considerable time was spent in preparation for meetings, along with compiling and distributing minutes –for the AGM, council, planning board, water and sewer, and the upcoming strategic plan meeting, and preparation for the Community Garden meeting. I attended the North River Fire Department Information meeting (See attached report). I will also be meeting with Infrastructure Staff on April 29 regarding the Annual Expenditure Report, and plan to attend the FPEIM meeting.

**Finances** - Time was spent in March getting up-to-date with the necessary accounting after the audit.

Continuing to work towards – finding place for community signs, EMO file, filing, liaising with Planner, SPA project, policy manual.

## **North River Rural Community Fire Company Inc.**

Information Meeting – April 3, 2008  
7:30 p.m. North River Fire Hall

Chief Benny Grant and treasurer Don MacEwen welcome NRRFD members and the administrators from Cornwall and Miltonvale Park to their annual information meeting.

The NRRFD answered 117 calls in 2007, down from about 130 in 2006. There were five calls to Miltonvale Park in 2007: two to assist Island EMS, two motor vehicle accidents and a call to a false alarm at the shelter at the community park.

Issues for Miltonvale Park – Would like to see fire hydrant for the firefighter training school (have approached city, without results to date) and near the landfill site.

Cornwall's biggest issue is wellfield protection; they have adequate water supply for the foreseeable future. Cornwall was involved in a water survey with Stratford and Charlottetown several years ago.

Accountant Gordon H. MacDonald reviewed their 2007 financial statements. Assets are \$600,639 (approximately \$27,000 in cash, \$43,000 in accounts receivable and \$5300 in prepaid expenses, and \$525,000 in fixed assets, and Liabilities are \$371,975, for a surplus of \$228,664.

The NRRFD purchased a new truck and boat in 2007. Their income in 2007 included \$419,042 in fire protection dues and \$958 in other income. Their expenses in 2007 totaled \$411,808 and larger expenditure categories included amortization (\$142,078), fireman's honoraria (\$107,154), telecommunications (\$18,023), and automotive operating expenses (approx. \$29,000).

Their 2008 budget calls for \$459,176 in income, and keeps expenses fairly similar to those in 2007, with some small increases to reflect increases in costs of insurance, heating, electricity and other goods. They are budgeting \$60,000 for a new exhaust system in the fire hall, and increased their annual truck loan cost to \$51,072 and have increased the firemen's honoraria (from \$11 to \$13 for fire calls, \$25 to \$35 for Sunday crews, from \$25 to \$30 for storm crews, and from \$10 to \$12 for meeting and training nights).

The complete budget and financial statements are available at the office.

Respectfully submitted,  
Shari MacDonald  
Administrator