

Minutes - Community of Miltonvale Park Special Council Meeting

Tuesday June 26, 2007, 4:30 p.m.

Community Office – Winsloe Lions Hall

Present: Chair Don Aitken, Councillors Gail Ling, George Piercey, Sheila MacKinnon, Betty Pryor, Joe Murphy
Administrator: Shari MacDonald

1. CALL TO ORDER

Chair Aitken called the meeting to order at 4:40 p.m.

2. APPROVAL OF AGENDA – DECLARATION OF CONFLICT OF INTEREST

Motion 07-104: Moved by Councillor Sheila MacKinnon, seconded by Councillor George Piercey that **the agenda be approved as circulated**. Motion carried.

Councillor Pryor gave notice that she would excuse herself from the portion of the meeting dealing with 6.e.v. – Maintenance for the Park and Recreation Committee.

3. APPROVAL OF MINUTES

Motion 07-105: Moved by Councillor Sheila MacKinnon, seconded by Councillor Gail Ling that **the minutes of the May 29, 2007 Regular and June 5, 2007 Special Council Meetings be approved as circulated**. Motion carried.

4. BUSINESS ARISING

a) EMO Training –The administrator was directed to contact Municipal EMO coordinator Gary Robbins, to arrange several hours of emergency training tabletop exercises during the summer, for Councillors.

b) Website Proposal

Motion 07-106 Moved by Councillor Gail Ling, seconded by Councillor Sheila MacKinnon that **Council place one ad in a Saturday issue of the Guardian newspaper, requesting proposals for website development, with a deadline 2 weeks after the advertisement appears**. Motion carried.

The website request for proposal was also advertised in the recent community newsletter, and the administrator will check to see if it could be posted on the FPEIM website.

5. CORRESPONDENCE

Council reviewed the circulated list of correspondence received since the last meeting. Of note: 1). the community received a grant of \$250 from the Celebrate Canada Committee for Canada Day, 2). an invitation from the Green Municipal Funds to complete part B for funding application by the Aug 14, 2007 deadline for the proposed study of the community's water and wastewater issues, 3). information was received from Jim Young, Director of Water Management regarding the In-site Sewage Disposal Pilot Program , and 4). an Invitation to Atlantic Canada Street Gang Workshop September 18-20th, in Bathurst, NB.

In response to correspondence sent by council, 5). the Winsloe Lions Club would prefer that our proposed mailbox be placed on a post, rather than directly on the building. The administrator was directed to inquire about fastening the mailbox to the step railing. 6). Eastlink has no plans to increase the high speed availability to the community at this time, and suggested the community lobby the MLA.

6. COMMITTEE REPORTS

a. Finance/Payment of Accounts

Motion -7-107: Moved by Councillor Gail Ling, seconded by Councillor Sheila MacKinnon **that the May 2007 financial statements, be approved as circulated.** Motion carried.

Motion 7-108: Moved by Councillor Gail Ling, seconded by Councillor George Piercey that **Community Bursaries of \$100 be paid to Joy Schellenberg and \$50 to Ellen Locke Doiron to reimburse costs associated with music and sports programs for their children.** Motion carried.

Motion 7-109: Moved by Councillor Gail Ling, seconded by Councillor George Piercey, that **payments be made for councillor and committee remuneration, development officer's fees, rent, and specified costs for Canada Day, totaling \$3087.50.** Motion carried.

Motion 7-110: Moved by Councillor Gail Ling, seconded by Councillor George Piercey that **the remaining bills for Canada Day be paid, as supplies are purchased.** Motion carried.

Motion 7-111: Moved by Councillor Gail Ling, seconded by Councillor Sheila MacKinnon **that expenses pertaining to the Park Shelter, Recreation Program and Canada Day, totaling \$524.14, be reimbursed to Shari MacDonald.** Motion carried.

It was noted that the Receiver General will be paid the remittances for June 2007.

b. Personnel Committee

Motion 7-112: Moved by Councillor Gail Ling, seconded by Councillor Sheila MacKinnon **that Council pay out 110 hours of overtime accumulated by the administrator to June 26, 2007.** Motion carried.

c. Planning Board

i. Proposal for Official, Strategic, and Sustainability Plan

Planning Board suggests accepting none of the proposals received. It is possible to split the requests to obtain separate proposals for the Official Plan and for the Strategic and Sustainability Plans. It may be possible to obtain further Infrastructure funding, if necessary. The Infrastructure funding is to be spent by the end of March 2008; therefore work must be completed by then. Planning Chair Pryor will notify the unsuccessful bidders in writing, revise the RFP for the development of an Official Plan and Bylaws, and contact the development officer regarding the development of an RFP for the Strategic and Sustainability Plans. The new RFPs should be received by August 14, 2007, after being open to the public for a two week period.

ii. Fred Smith Application

Motion 07-113: Moved by Councillor Betty Pryor, seconded by Councillor Sheila MacKinnon that **Council approve the development permit application by Fred Smith for parcel 281758 at 1049 Rustico Road , for a 36'x32' addition to a building (option #2 on his application), contingent upon the Minister's signing the Community's bylaw amendment for accessory buildings.** Motion carried.

iii. Charlottetown Special Planning Area

Motion 07-114: Moved by Councillor Gail Ling, seconded by Councillor George Piercey that **a committee consisting of the Chair of Council and the Chair of the Planning Board be established to meet with the government regarding the Special Planning Area.** Motion carried.

d. Water & Sewer

i. Green Funds Application

Motion 07-115: **Moved** by Councillor Gail Ling, seconded by Councillor Betty Pryor that **Council engage Kelly Galloway of Engineering Technologies of Canada Ltd to prepare the funding application (Part B) for the Green Municipal Funds.** Motion carried.

An estimate of \$3500-\$4000 plus applicable taxes was received for this work.

e. Parks and Recreation

- i. **Bursaries** – Awarded two totaling \$150 in June (see Motion 07-108).
- ii. **Canada Day** – Discussion moved to the end of the meeting.
- iii. **Summer Student/Recreation Program**

Council received 8 weeks at \$7.80/ hr of funding for the summer recreation director position from the provincial Employment Development Agency for the Jobs for Youth program. Council had also received funding of \$3.75/hour for 9 weeks through the federal program. The Hiring Committee recommended the hiring of Jessica MacKinnon.

Motion 07-116: Moved by Councillor Gail Ling, seconded by Councillor Joe Murphy that **Council look into the feasibility of hiring a second student for 30 hours in the park (evenings and weekends), and if feasible to hire the second student recommended by the hiring committee.** Motion carried.

- iv. **Water Test** – The water test of June 19, 2007 also showed high coliform levels. The boil water order is in place until two acceptable water tests are returned. The water was tested June 26th, but contingency plans must be in place for Canada Day.

Motion 07-117: Moved by Councillor Gail Ling, seconded by Councillor Sheila MacKinnon that **Council purchase a water dispenser, at a maximum cost of \$125 for the park shelter if the water quality is not acceptable, after the latest results are determined.** Motion carried.

The shelter has a new submersible well pump, but it is in the original test well.

v. Maintenance

Citing possible conflict of interest, Councillor Pryor left the meeting at 6:25 p.m. Council reviewed the request for services, which is advertised in the newsletter and on the website, with a deadline of submissions of July 10, 2007.

Motion 07-118: Moved by Councillor George Piercey, seconded by Councillor Gail Ling **that Councillors MacKinnon and Piercey form a committee to review the proposals for a maintenance person, make a recommendation for Council, and poll councillors by phone to ratify the decision.** Motion carried.

Councillor Pryor returned to the meeting at 6:30.

f. Report from Staff

The **Administrator** reported attending an information meeting for MAPCO – Municipality and Property Charges Online and that the community now has access to electronic up-to-date information available in tax rolls, and she attended an Annual Expenditure Reporting (AER) meeting for New Deal/Gas Tax money. The newsletter was completed and distributed. Time was spent organizing the summer student position, including a computer and in organizing Canada Day, and with the GST Audit, obtaining information about high speed internet, and the proposed mailbox. A claim was submitted for the MRIF program. Preliminary information was gathered regarding community signs.

Two “Welcome to the Community of Miltonvale Park” signs are to be ordered, for possible installation along the Lower Malpeque Road or Route 2. The administrator will investigate any regulations.

The **Development Officer** issued the following permits:

PERMIT 2007-05 was issued to Brian Andrew for a 16'x24' storage building on Parcel 283473 at 17208 Malpeque Rd, on May 28, 2007

PERMIT 2007-06 was issued to David and Robert Hooper for the addition of a porch to a single family dwelling on parcel 283507 at 17240 Malpeque Rd, on May 28th, 2007

PERMIT 2007-7 to David/Robert Hooper issued June 18,07 PID# 281477 for an addition to a calf barn at 424 Rustico Road.

PERMIT 2007-8 issued to Allan Booth on June 11/07 on PID # 579052 for a Single Family dwelling on the North Yorke River Road

PERMIT 2007-9 to Les Poole on June 11, 2007 at PID #283275 for a “baby barn” storage building at 17021 Rte 2

The development officer also attended a Planning board meeting on June 12, 2007 and an Onsite Meeting with the Department of the Environment on June 8, 2007.

7. BUSINESS

Card Parties

Motion 07-119: Moved by Councillor Gail Ling, seconded by Councillor Sheila MacKinnon **that the Council volunteer to do the lunch for a card party at Milton Community Hall one Thursday evening in September.** Motion carried.

8. NEXT MEETING DATE

The next regular Council meeting will be held August 21, 2007 at 4:30 p.m.

6. e. ii. Canada Day

The arrangements were finalized for the Canada Day Celebrations at the park, based on the circulated handout.

9. ADJOURNMENT

Chair Don Aitken adjourned the meeting at 7:04.

Don Aitken

Shari MacDonald

Chair

Administrator

August 21, 2007

Date approved