

## Minutes - Community of Miltonvale Park Special Council Meeting

Tuesday June 5, 2007, 4:30 p.m.

Community Office – Winsloe Lions Hall

**Present:** Chair Don Aitken, Councillors Gail Ling, George Piercey, Sheila MacKinnon, Betty Pryor, Brian Andrew, Joe Murphy  
Administrator: Shari MacDonald

### 1. CALL TO ORDER

Chair Aiken called the meeting to order at 4:35 p.m.

### 2. APPROVAL OF AGENDA – DECLARATION OF CONFLICT OF INTEREST

Council agreed to continue following the agenda items which were unfinished from the May 29, 2007 Regular meeting.

### 6. REPORTS

#### c) Planning Board

The Proposals received prior to the RFP deadline were circulated to Councillors.

Motion 07-95: Moved by Councillor Joe Murphy, seconded by Councillor Gail Ling, that **Council reopens the RFP for the Official Plan, Sustainability Plan and Strategic Plan, to obtain as many submissions as possible.** Motion defeated.

Motion 07-96: Moved by Councillor Brian Andrew, seconded by Councillor Shelia MacKinnon that **Planning Board Chair Pryor consult with Darlene Rhodenizer from the Infrastructure Secretariat, and Development Officer Alfie Wakelin, to assess each plan submitted, investigate proposed costs, and recommend whether Council should re-open the Request for Proposals.** Motion carried.

The proposals will also be reviewed by Planning Board.

#### d) Water & Sewer

The letter of intent for a feasibility study was submitted to Green Municipal Funding program on May 22, 2007. EngTech Canada will be asked to submit a price to prepare the next part of the application form, if necessary.

#### e) Parks and Recreation

It was noted that no moneys have been received yet from those who have reserved the ball fields for the summer. All rental revenue is to be received at the office. For the time being, until the summer student is hired, the park and recreation committee members will “police” the park.

##### i. Park Policy

Motion 07-97: Moved by Councillor Gail Ling, seconded by Councillor Brian Andrew that **the park policy be approved with the following changes: deposits are to be**

**received in cash, and the fee for shelter rental for non-residents shall be \$50 for ½ day or \$75 for a full day.** Motion carried.

**ii. Grasscutting**

Motion 07-98: Moved by Councillor Gail Ling, seconded by Councillor Brian Andrew **that DNS Grasscutting be hired to provide grass cutting services for the park at \$103/cutting.** Motion carried.

**iii. Bursary**

Motion 07-99: Moved by Councillor Gail Ling, seconded by Councillor Brian Andrew **that Cindy Craig receive a Child Bursary for \$50 towards Gavin's baseball registration.**

**iii. Canada Day**

Peter Lamont will provide music for the Canada Day Celebration. Councillors Ling and Andrew volunteered to lead the committee. Chair Aitken, Councillor Murphy and the Administrator are not available to assist at Canada Day. A request was received to provide soy milk. Bottled water will also be provided. Councillor Andrew has the flag, Councillor Pryor will organize the construction of aprons. The administrator will extend invitations to the local MLAs and MP. The BBQ will begin at noon, while the ceremony will commence at 1:00 p.m.

**iv. Caretaker**

Motion 07-100: Moved by Councillor Gail Ling, seconded by Councillor George Piercey **that Joannie MacKinnon receive \$100 for supplying materials and labour to clean the park shelter.** Motion carried,

Joannie will be asked to act as a general caretaker, in return for honoraria.

Motion 07-100: Moved by Councillor Betty Pryor, seconded by Sheila MacKinnon **that Council advertise for a proposal, outlining hourly rates for a maintenance person to winterize the shelter and open it in the Spring, and be available in case of emergencies.** Motion carried.

**v. Summer Student Position**

The administrator will advertise the position on the Job Bank, closing at noon on June 13. Due to a potential conflict of interest Councillor MacKinnon withdrew from the hiring committee. Chair Aitken and Councillor Piercey will sit on the hiring committee.

**vi. Shelter- MRIF**

There will remain approximately \$1450 after the present expenses for the shelter have been claimed. Improvements to the parking area may be considered an eligible expense for reimbursement.

**vii. Water Test**

The administrator will contact Gerry Moore of IWMC to arrange water testing for the shelter.

**viii. Plaque**

The administrator will contact the Infrastructure Secretariat regarding a photo opportunity for the unveiling of the plaque, which Councillor Andrew will install on the inside of the shelter.

**ix. Maintenance**

Motion 07-101: Moved by Councillor Sheila MacKinnon, seconded by Councillor George Piercey, that **the following bills be paid: JMG Waterfree Canada - \$66.46 and Turner’s Priority Services \$37.58 for maintenance to the shelter.** Motion carried.

**f) Report from Staff**

See report circulated for the May 29<sup>th</sup>, 2007 meeting. A resident inquired about building permits for the inflatable above-ground swimming pools. It appears that temporary pools would be exempt from the by-laws. The next newsletter will outline precautions that residents who use these pools should take, and suggest they contact their insurance company. This may need to be addressed in the upcoming by-law review.

Council’s GST rebates were selected for auditing, by the Canada Revenue Agency.

**7. BUSINESS**

**a. Flower Beds**

Motion 07-102: Moved by Councillor Betty Pryor, seconded by Councillor Sheila MacKinnon that **Kari Coles be hired to plant and maintain the community flower bed, to a maximum cost of \$360, based on her submitted estimate.** Motion carried,

**b. In camera – Former Administrator**

This agenda item was dealt with at the May 29, 2007 meeting.

**8. NEXT MEETING DATE – June 26, 2007**

It is expected that the July and August regular meetings may be combined, and may be held on August 14, 2007.

Motion 07-103: Moved by Councillor Gail Ling, seconded by Councillor Brian Andrew **that the meeting be adjourned.** Motion carried at 6:22.

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Chair

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Administrator

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Date Approved